

For questions contact:
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2020 Vendor Application

General Application Information

The 2020 Webbstock Music Festival will be held March 28, 2020 from 3:00 p.m. until 9:00 p.m. The festival takes place on South Main Street in Boiling Springs and features an assortment of regional craft, food vendors, and a kid zone as well as various exhibitors and entertainment. The entertainment includes: Acoustic Syndicate, Scott Moss and the \$100 Handshakes, Black Water Rhythm and Blues, Tonal Spectrum, and Love and Valor. Vendor spaces are assigned on a first come first serve basis. To guarantee space in the event please submit your application by February 28st (food vendors please see section on food permits). Applications should include a listing and photos of items sold, distributed, demonstrated, etc. This information is used to diversify the event. The event allows for similar, but avoids identical items. For example, only one Avon representative will be allowed but multiple vendors may sell makeup products. Most applications are accepted, vendors who are denied are contacted shortly after the application is submitted. Vendors are not contacted by the Webbstock Committee until the week of the event with an assigned vendor space.

Vendor Spaces & Fees

Vendor spaces will be determined by the Webbstock Committee and communicated to vendors the week of the event. Only one vendor may operate from each vendor space. Vendors may not pair up to circumvent fees. Spaces may not be reassigned or sublet by vendor.

Vendor Type	First Space 9'x18'	Each Additional Space	Electrical Connection
Non-Profit 501C**	\$10	\$10	\$20*
Standard Vendor/Exhibitor	\$25	\$10	\$20*

*See Section on Utilities for details regarding electrical connections

**Proof of non-profit status must be provided with application

Utilities, Generators, Sanitation

Electricity and Generators

Vendors who request electricity will receive access to low amp electrical outlets on a first come first serve basis. Vendors who pay the electricity fee and do not receive electricity will receive an electricity refund after the event. Vendors with high amp fixtures will need to bring their own power source. Generators are allowed provided that they are in good working order and operate without unreasonable disruption to the event with noise or noxious odors. Generators must be operated at the rear of the vendor slots away from festival crowds and must be cordoned off.

Water and Wastewater

Water and wastewater will not be provided. Some food vendors may be required by the Health Department to have self-contained potable water.

Sanitation

Vendors distributing or selling food or exhibiting any animals must provide hand sanitizer. Event area will provide public toilets and handwashing stations. Garbage should be bagged and boxes should be flattened and left on the sidewalk behind your vendor space. Please do not utilize the public garbage cans in the event area intended for festival crowds.

Event Promotion and Social Media

The Town of Boiling Springs and Gardner-Webb University make a concerted effort promoting the Webbstock Music Festival on social media and through conventional advertisement methods. Vendors are encouraged to follow the Town of Boiling Springs and Gardner-Webb University's social media pages and help share the event and related social media content to further aid in promoting the event.

Taxes & Food Permits

Vendors are solely responsible for collecting, reporting, and paying all appropriate taxes. All persons distributing food for sale or as samples must contact the Cleveland County Health Department at 704-484-5130 at least 3 weeks prior to the event and receive approval. The Town of Boiling Springs provides the requisite Health Department forms online.

Weather and Refund Policy

Webbstock Music Festival is held rain or shine. The Town of Boiling Springs and Gardner-Webb University observe a strict no refund policy after an application has been processed. The event will not be cancelled due to forecasted weather conditions. If conditions are unsafe due to conditions present the day of the event, the event will be shut down by the Webbstock Committee.

Rules and Guidelines

1. Vendors must provide their own tables and table coverings. Bare tables will not be allowed.
2. Vendors must have personnel present in their space throughout the event.
3. Vendors may not setup late or leave early from the event without exigent circumstances.
4. Event and public safety personnel are the only people permitted to operate motorized vehicles such as golf carts, ATV's and the like in the festival area.
5. Tents and other appurtenances will be inspected and must be secure from displacement by wind and weather. Unsecured items will be ordered removed.
6. Vendors must operate within the confines of their designated space and may peddle or sell in the area immediately in front of their space but should refrain from aggressive sales tactics.
7. Vendors are responsible for clearing garbage and debris from their space.
8. Vendors may not interfere with surrounding vendors with loud music or other nuisances.
9. The sale or distribution of alcohol is prohibited outside the designated area.

Setup and Breakdown Procedures

- Vendors will be contacted with their space location information the week of the event.
- Roadway will be closed at 12 noon for vendors to begin setting up their space.
- Vehicles will be cleared from festival area at 2:00 p.m.
- Festival area will open to public at 3:00 p.m.
- Festival area will close at 9:15 p.m. and vehicles will be allowed into festival area by 9:30p.m.
- Pile garbage behind vendor space.
- Medical aid, lost children, etc. should be directed to the University Police Station.

Application & Payment Instructions

Applications must consist of this completed and signed page as well as cash or check for all applicable fees. Checks will not be accepted with applications submitted less than one week prior to Festival. Vendors will be charged a \$25 fee for any bounced checks. Applications may be taken at the front desk of the Boiling Springs Town Hall at 114 East College Avenue or mailed to:

Town of Boiling Springs
Webbstock Festival
PO Box 1014
Boiling Springs NC 28017

Agreement, Release, & Indemnity Clause

Applicant Information
Name of Organization or Company:
Applicant Name:
Mailing Address:
Email Address:
Phone Contact:
Day of Contact (Person at Event):
Day of Contact's Phone:

General Listing of Goods, Items, etc.

Base Fees	Amount	Quantity	Subtotal
Standard Vendor Space	\$25		
Non-Profit Vendor Space	\$10		
Additional Spaces	\$10		
Electricity Request	\$20		
TOTAL INCLUDED WITH APPLICATION:			

By signing below, applicant hereby confirms that he/she has read, understands, and agrees to the rules and policies set forth in this application. In consideration of being allowed to participate in the festival, applicant hereby releases and agrees to defend, indemnify, and hold harmless the Town of Boiling Springs, Gardner-Webb University and their respective agents, employees, and volunteers against any and all losses, expenses, claims, suits, damages, or causes of action arising from the granting of this application or participation in the festival and against any orders, decrees, or judgments which may be entered due to any injury to any person or property or loss of life sustained in or about the festival or associated with the festival, which is caused, in whole or part, by the negligence or intentional acts of the Town of Boiling Springs, Gardner-Webb University, applicant, or their respective agents, employees or volunteers.

Signed: _____ Date: _____

Print Name: _____